

## COACHING EXPECTATIONS

Coaches are required to do the following:

- Distribute, collect, file and maintain Medical Information/Permission to Participate/Acknowledgement of Risk Form for each student who is trying out for the team (see Form A).
- Be aware of the school/Athletic Association's coaching philosophy, playing regulations and by-laws.
- Be aware of and implement the Board's transportation policy, risk management policy, the school's academic policy, code of conduct and emergency action plan.
- Distribute, collect and file a Request to Resume Athletic Play form from any athlete who has required medical attention (see Form C).
- Ensure that a First Aid Kit is fully stocked and accessible; order any first aid supplies that are needed.
- Follow policies and procedures related to universal precautions with bodily fluids (see Appendix 6).
- Attend to proper training procedures for strenuous outdoor sports.
- Ensure that first aid services are on site for all higher risk sport practices and games.
- Document athlete attendance and all practice plans in a higher risk sport (see Appendix 4).
- Ensure that spectators do not present a safety concern.
- Encourage all student athletes to have accident insurance.
- Inform parents of game schedules and means of transportation.
- Implement corrective measure to help prevent the reoccurrence of an injury.
- Inspect equipment and facility to ensure it is safe for use.
- Determine that all equipment, whether school provided or personal, meets safety regulations (e.g. football helmets, hockey throat protectors).
- Inform athletes that they are not to share water bottles.
- Implement guidelines related to the wearing of jewelry.
- Ensure that a means of communication is available at all competitions (e.g. phone).
- Inform appropriate authorities when playing field conditions present a risk to safety.
- Teach skills in proper progression.
- Outline the inherent risks in the activity to athletes; demonstrate how to minimize the risks; set procedures and rules for safe participation.
- Make athletes aware that they are not to use the facility without the proper supervision in place.
- Sanction students for unsafe play.
- Teach and enforce the rules of the sport.
- Address the supervision of spectators.
- Review sport guidelines and attend coaches' meetings.
- **Report any violation of school code of conduct to school administration as soon as possible.**

In addition, an outside coach must complete an application form (see Form D) and be interviewed.